

To: All Members of the LICENSING AND  
REGULATORY COMMITTEE  
(Other Members for Information)

When calling please ask for:

Kimberly Soane, Democratic Services Officer  
**Policy and Governance**

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Calls may be recorded for training or monitoring

Date: 30 October 2020

### **Membership of the Licensing and Regulatory Committee**

Cllr Robert Knowles (Chairman)  
Cllr Roger Blishen  
Cllr Martin D'Arcy  
Cllr Jerome Davidson  
Cllr Patricia Ellis  
Cllr Maxine Gale

Cllr Michael Goodridge  
Cllr Jerry Hyman  
Cllr Anna James  
Cllr Jacquie Keen  
Cllr Michaela Martin  
Cllr Ruth Reed

### **Substitutes**

Cllr Peter Isherwood  
Cllr Jenny Else

Cllr Joan Heagin  
Cllr John Ward

**Members who are unable to attend this meeting must submit apologies by the end of Monday, 2 November 2020 to enable a substitute to be arranged.**

Dear Councillors

A meeting of the LICENSING AND REGULATORY COMMITTEE will be held as follows:

DATE: MONDAY, 9 NOVEMBER 2020

TIME: 10.00 AM

PLACE: Zoom

The Agenda for the meeting is set out below.

The meeting can be viewed remotely in accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, via the Council's YouTube page.

Yours sincerely

ROBIN TAYLOR  
Head of Policy and Governance

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This meeting will be webcast and can be viewed by visiting [www.waverley.gov.uk](http://www.waverley.gov.uk)

### **NOTE FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc. in advance of the meeting with the appropriate officer.

### **AGENDA**

1. **MINUTES** (Pages 5 - 8)

To receive the minutes of the meeting held on 30<sup>th</sup> July 2020.

2. **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and to report any substitutions

3. **DECLARATIONS OF INTEREST**

To receive from members declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is Monday 2<sup>nd</sup> November 2020.

5. **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for submission of written questions for this meeting is Monday 2<sup>nd</sup> November 2020.

6. **ACTION AUTHORISED**

To receive any action taken by the Executive Director after consultation with the Chairman and Vice-Chairman since the last meeting.

7. HACKNEY CARRIAGE AND PRIVATE HIRE POLICY REVIEW CHANGES TO LEGISLATION (Pages 9 - 150)

The Committee to consider a number of proposed changes to the Hackney Carriage/Private Hire Licensing Policy to reflect the Department for Transport Statutory Taxi & Private Hire vehicle Standards July 2020 report on a safer system of taxi and private hire vehicle licensing and other proposed changes following review by Officers and to agree a basis for consultation with the Taxi and Private Hire trades and the public.

Recommendation

It is recommended that the Licensing and Regulatory Committee:

- considers the draft Hackney Carriage and Private Hire Licensing Policy at Annexe 4 and agrees it, with or without amendments, as a basis for consultation, and;
  - notes The Department Of Transport 'Statutory Taxi & Private Hire Vehicle Standards' report;
  - notes the agreed actions from Waverley's Licensing & Regulatory Committee of 13 January 2020;
  - approves officer recommendations on the Statutory Taxi & Private Hire Vehicle Standards' report outlined at Annexe 3;
  - notes that a number of minor administrative changes and typographical corrections have been made;
  - delegates authority for minor administrative changes, typographical corrections and grammatical changes for easier reading to be approved by the Head of Environmental & Regulatory Services.

8. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100B(5) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be identified, as necessary, at the meeting).

9. LEGAL ADVICE

To consider any legal advice relating to any items in the agenda.

**For further information or assistance, please telephone  
Kimberly Soane, Democratic Services Officer, on 01483 523258 or by  
email at [kimberly.soane@waverley.gov.uk](mailto:kimberly.soane@waverley.gov.uk)**